## **FERPA restriction:**

- 1. Open student center: www.studentcenter.cornell.edu and log in with your net ID
- 2. Click on 'Privacy Settings' under the drop down bar in the 'Personal Information' tab

Cornell University
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Academics
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▼ Personal Information
Demographic Data Emergency Contact Emergency Mass Notification Names User Preferences
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- 3. Then select  $\bigotimes$  located next to the drop down bar
- 4. Click 'Edit FERPA/Directory Restrictions'

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- 5. Mark the 'No Information Releasable' checkbox then press 'Save'.
  - a. You can also click 'Explain' next to 'Edit FERPA/Directory Restrictions' to learn more.

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Edit FERPA/Director	ry Restrictions Expla	ain	
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Restrict	easable	Release to Public	ation
Save		I	Return to FERPA Restrictions Summary
6. Press 'Ok' to confin	m.		
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FERPA Restrictions

Save Confirmation

The Save was successful.

OK