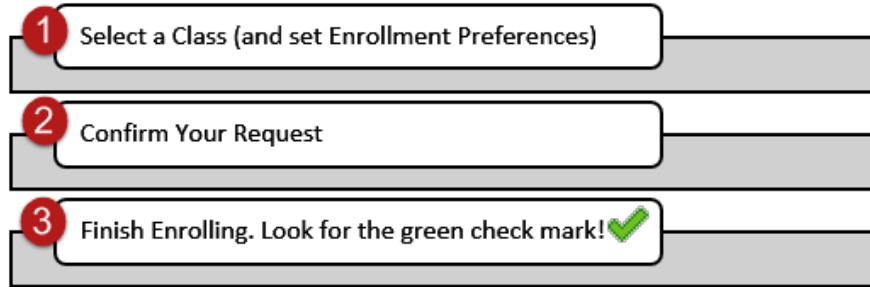


Add a Class

There are three steps to enroll in classes:



Add a Class

Under the enroll tab of Student Center, the add section allows you to add classes for the term selected.

You can enter a specific class number or find classes to add using Class Search, My Requirements, or My Planner. Each of these options are explained below.

Ezra Cornell's Student Center

A screenshot of the 'Ezra Cornell's Student Center' interface. The 'Academics' section is expanded, showing a navigation menu with 'Search', 'Plan', 'Enroll', and 'My Academics'. The 'Enroll' button is highlighted with a red box. Below the menu is a search input field containing 'other academic...' and a search button. To the right, there are icons for 'Deadlines', 'URL', and a green checkmark. Below these is a 'This Week's Schedule' table with a header 'Class' and two rows of class information: 'AEM 3230-001 LEC (1023)' and 'AFM 3230-205'.

A screenshot of the 'Add Classes' section in the Student Center. It features a navigation bar with 'Search', 'Plan', 'Enroll', and 'My Academics' tabs. Below the tabs are links for 'My Class Schedule', 'Add', 'Drop', 'Swap', 'Edit', and 'Term Information'. The 'Add' link is highlighted. Below the links is a section titled 'Add Classes' with a search input field and a search button.

1. Select classes to add

To select classes for another term, select the term and select Change. When you are satisfied with your class selections, proceed to step 2 of 3.

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Change Term

A screenshot of the 'Add to Cart' and 'Find Classes' sections in the Student Center. The 'Add to Cart' section has a header 'Fall 2017 Shopping Cart' and a message 'Your enrollment shopping cart is empty.' Below this is the 'Find Classes' section with radio buttons for 'Class Search', 'My Requirements', and 'My Planner'. The 'Class Search' option is selected. A 'Search' button is at the bottom of the 'Find Classes' section. Above the 'Find Classes' section are icons for 'Open', 'Closed', and 'Wait List'.

Class Search

Select a Class

Class Search allows you to enter search criteria to find classes to select. The results are listed by department and course number.

After selecting a class from the results, the enrollment preferences screen provides a review of the course information and, if applicable, allows you to join the online wait list if the class is full, enter a permission number, or change the grading option. Select next to add the class to your shopping cart.

Confirm Your Request

The class is now in your shopping cart. Any classes you add to your shopping cart will remain there during your enrollment period until you complete all three steps.

You can add classes one at a time to ensure that you finalize the request while the class is still available.

1

Search | Plan | **Enroll** | My Academics

My Class Schedule | Add | Drop | Swap | Edit | Term Information

Add Classes

1. Select classes to add - Enrollment Preferences

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ASTRO 2202 - Spacecraft Tour Solar System

Class Preferences

ASTRO 2202-001 Lecture ● Open Wait List Wait list if class is full

Session Regular Academic Session Permission Nbr

Career Undergraduate Grading Graded (GRV)

Units 3.00

Cancel Next

Section	Component	Days & Times	Room	Instructor	Start/End Date
001	Lecture	TuTh 10:10AM - 11:25AM	To Be Assigned	Barbara Woods Walpole	08/22/2017 - 12/14/2017

2

Search | Plan | **Enroll** | My Academics

My Class Schedule | Add | Drop | Swap | Edit | Term Information

Add Classes

1. Select classes to add

To select classes for another term, select the term and select Change. When you are satisfied with your class selections, proceed to step 2 of 3.

✔ ASTRO 2202 has been added to your Shopping Cart.

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● Open ■ Closed ▲ Wait List

Add to Cart

Enter Class Nbr Enter

Find Classes

Class Search

My Requirements

My Planner

Search

Delete	Class	Days/Times	Room	Instructor	Units	Status
	ASTRO 2202-001 (8213)	TuTh 10:10AM - 11:25AM	To Be Assigned	B. Walpole	3.00	●

Proceed to Step 2 of 3

Finish Enrolling

Click Finish enrolling to complete your class request.

Look for the green check mark to confirm that you successfully finished enrolling. ✓

If a red ✗ or an error message is shown, please refer to the [frequently asked questions](#) page.

My Requirements

Note: Not all degree programs have been set up to display academic requirements or degree progress in My Academics. Please contact your [college registrar's office](#) with questions.

Select a Class

Classes can also be added by searching via My Requirements. Classes that can satisfy unmet requirements are listed.

After selecting the class you want to use to satisfy the requirement, the course detail page shows class information and any possible time sections.

Select a Class

After choosing the section you decide to add, the steps to confirm your request and finish enrolling are the same as [steps 2 and 3](#) from the Class Search option shown above.

[Search](#) | [Plan](#) | [Enroll](#) | [My Academics](#)
[My Class Schedule](#) | [Add](#) | [Drop](#) | [Swap](#) | [Edit](#) | [Term Information](#)

Add Classes

Course Detail

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[Return to Search by My Requirements](#)

ANTHR 2846 - Magic and Witchcraft in the Greco-Roman World

Course Detail	
Career	Undergraduate
Units	4.00
Grading Basis	Student Option
Course Components	Discussion Lecture
	Required Required
Campus	Ithaca
Academic Group	Arts and Sciences
Academic Organization	Anthropology

Spring 2017 Course Schedule

My Class Schedule Show All AMST 1312 TuTh 11:15AM - 12:05PM Klarman Hall KG70	Shopping Cart Your shopping cart is empty.
--	--

Open
 Closed
 Wait List

ANTHR 2846 sections for Spring 2017

View All 1-3 of 3

Section	Session	Status	
001-LEC (16144)	Combined	1	<input checked="" type="radio"/> Select
Days	Start	End	Room
TuTh	2:55PM	4:10PM	Rockefeller Hall 102
Instructor	Dates		
Caitlin Elis Barrett	01/25/2017 - 05/10/2017		
<hr/>			
Section	Session	Status	
201-DIS (16145)	Combined	1	<input checked="" type="radio"/> Select
Days	Start	End	Room
Fr	9:05AM	9:55AM	Goldwin Smith Hall 122
Instructor	Dates		
Caitlin Elis Barrett	01/25/2017 - 05/10/2017		
<hr/>			
Section	Session	Status	
202-DIS (16146)	Combined	1	<input checked="" type="radio"/> Select
Days	Start	End	Room
Tu	11:15AM	12:05PM	Uris Hall 204
Instructor	Dates		
Caitlin Elis Barrett	01/25/2017 - 05/10/2017		

My Planner

Select a Class

You can select classes to add from those previously added to My Planner. After selecting the search by My Planner option, the courses are listed along with their term status.

Search
Plan
Enroll
My Academics

My Class Schedule
Add
Drop
Swap
Edit
Term Information

Add Classes
1 2 3

Search from My Planner

Spring 2017 | Undergraduate | Cornell University

[Return to 1. Select classes to add](#)

Spring 2017			Personalize ?	First	1 of 1	Last
Course	Description	Units	Term Status	Select		
AMST 1312	History Of Rock Music	3.00	Classes available this term.	Select		

Unassigned Courses			Personalize ?	First	1-2 of 2	Last
Course	Description	Units	Term Status	Select		
AMST 2293	Digital History	4.00	Not offered in Spring 2017.			
AMST 1585	Sports/Politics American Hist	4.00	Classes available this term.	Select		

Select a Class

After selecting the class you wish to add, the course detail page provides the course information and any possible sections.

After choosing the section you want to add, the [steps to enroll](#) are the same as the Class Search option shown above.

Search
Plan
Enroll
My Academics

My Class Schedule
Add
Drop
Swap
Edit
Term Information

Add Classes

Course Detail

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[Return to Search from My Planner](#)

AMST 1312 - History of Rock Music

Course Detail		
Career	Undergraduate	This course is in your planner under Term(s) Spring 2017.
Units	3.00	
Grading Basis	Student Option	
Course Components	Discussion Lecture	Required Required
Campus	Ithaca	
Academic Group	Arts and Sciences	
Academic Organization	American Studies	

Spring 2017 Course Schedule

My Class Schedule		Show All
AMST 1312	TuTh 11:15AM - 12:05PM Klarman Hall KG70	

Shopping Cart

Your shopping cart is empty.

Open
Closed
Wait List

sections for Spring 2017

[View All](#) 1-5 of 10

Section	Session	Status				
001-LEC (9190)	Combined	●	1	Select		
Days	Start	End	Room	Instructor	Dates	
TuTh	11:15AM	12:05PM	Klarman Hall KG70	Judith Ann Peraino	01/25/2017 - 05/10/2017	
201-DIS (9192)	Combined	●	1	Select		
Days	Start	End	Room	Instructor	Dates	
Mo	10:10AM	11:00AM	Lincoln Hall 124	Staff	01/25/2017 - 05/10/2017	
202-DIS (9193)	Combined	●	1	Select		
Days	Start	End	Room	Instructor	Dates	
Mo	11:15AM	12:05PM	Lincoln Hall 124	Staff	01/25/2017 - 05/10/2017	
203-DIS (9194)	Combined	■	1	Select		
Days	Start	End	Room	Instructor	Dates	
Mo	12:20PM	1:10PM	Lincoln Hall 124	Staff	01/25/2017 - 05/10/2017	